

## **LICENSING ACTION GROUP (LAG) TERMS OF REFERENCE**

1. The Members of the LAG consist of the following agencies;-

- i. Licensing Authority
- ii. Metropolitan Police
- iii. Fire Brigade
- iv. Trading Standards
- v. Environment Protection
- vi. Commercial Services
- vii. Planning
- viii. Drug and Alcohol Action Team
- ix. Community Safety

**Please note a representative must be sent if a member of the Group is unable to attend the meeting.**

2. The LAG will meet on a fortnightly basis to discuss licence applications, licensing issues and joint enforcement/action.
3. The purpose of this group is to facilitate effective communication and working arrangements within the London Borough of Hammersmith and Fulham in relation to promoting the four licensing objectives set out in the Licensing Act 2003.
4. Members of the LAG will sign up to a MoU and Joint Enforcement Protocol to assist with the promotion of the 4 licensing objectives.
5. The group will share best practice and exchange information. It will adopt a problem solving and collaborative way of working within the Borough.
6. The group will consider the following factors to determine whether a business should be classified as 'Problem Premises'.
  - More than one complaint from separate residents or interested parties over a two month period.
  - Issues raised from one or more Responsible Authority.
  - More than 1 breach of condition in a 3 month period.
  - Serious assault(s) at the premises; e.g. ABH, knife/gun crime.
  - Premises considered to be a crime generator e.g. drugs.